



**Wake Forest University
Graduate Student Association Minutes
September 2, 2008**

Members Present: Roll call sign-in sheet - 17 members in attendance. GSA co-Chairs: Christine Carlisle (Reynolda) and Caitlin Mattos (BG), Secretary: Katie Martucci, Treasurer: Meghna Ostasiewski, Departmental Representatives: Summer Hanna, Erika Klorig, Amy Allen, Katie Gullede, Colin Bretz, Latoya Mitchell, Andrew Smith, Delphine Masse, Jennifer Kiger, Supratim Ghosh, Sarah Ryan, Tam Nguyen, Shelley Graves.

- I. Call to order 5:33 pm - First meeting of 08-09. Purpose: plan activities for this semester, fill committee chair positions, resolve old business, address any new business.
- II. Approval of minutes from last meeting – Caitlin Mattos motioned to accept minutes as read, Delphine seconded the motion.
- III. Treasurer Report - \$2000 in budget rolled over to this year

IV. Open issues

a) Committee Chair positions for the 2008-2009 school year:

- Bowman Gray Yearbook – Sarah Ryan volunteered!
- Professional Development – Shelley Graves volunteered!
- Athletics (one rep from each campus) – Amy Allen volunteered!
- Social Chair (one rep from each campus) – no one yet
- Reynolda IT (Delphine Masse) – still Delphine
- Policy and Academics (Andrew Burke)
- Volunteer and Community Services – no one yet
- Insurance (Erica Klorig: Reynolda) – and Katie Martucci for BG

b) Events for Fall Semester

i) New Student Party- Tailgate on September 6th

- Will be open to new and returning students from both campuses
- Food and Beverages – Amy Allen, Katie Martucci
- Volunteers for set up and clean up – Erika Klorig can bring tarp, Katie Gullich, Colin Bretz

ii) Continuing Social Events

- Rummage Sale (no motion made to keep – removed)
- Bake Sale (Sarah Ryan motioned, Tam Nguyen seconded) suggestion to only have it on bowman gray campus, vote passed 12 out of 17), Monday Sept 29 tentative date 8am-3pm, sign-up sheet bakers so far: Katie Gullede, Amy Allen, Sarah Ryan, Summer Hanna, Colin Bretz, Shelley Graves, Tam Nguyen, Supratim Ghosh; table sitters so far: Andrew Smith, Latoya Mitchell, Caitlin Mattos, Sarah Ryan; Sunday drop-off location TBD
- Halloween Party with MBA and Law schools (Latoya motioned to keep, Sarah Ryan second) Halloween is on a Friday! Most of the planning is by the MBA and law school, Summer Hanna will act as liaison – contact Meredith – Jennifer Kiger will send email of contacts, we will contribute \$200 again
- Thanksgiving Potluck (no motion to keep due to issues last year)

- Homecoming Tailgate (in Nov.) (Sarah Ryan motioned to keep it, Summer Hannah second) 17 voted to keep it tentatively on the schedule
- Happy Hour(s) – (Tam Nguyen motioned to keep, Colin Bretz seconded the motion), \$125 per happy hour. Katie and Meghna will plan it. Vote passed with all in favor. The first one will probably be held at Burke St. on Sept. 19th 5pm with the Medschool and BGSA if they are interested.
- Other Suggestions (none)

c) Continuing Community Volunteer Events

- United Way Events (main event was battle of the bands, they want a liaison again, Andrew Smith volunteered)
 - Christmas Cheer (Jennifer Kiger as a Jay-cee will send out email for volunteers, easy!, all approved keeping it)
 - Habitat for Humanity (Shelley Graves will be the contact, help set-up and choose a date)
 - Other suggestions?
 - o Sweeties shop on Reynolda care packages to troops – Tam will write an article for the newsletter!
 - o Campus Kitchen - Meghna -cooking and delivery
- d) Update on Graduate Lounge-Christine Carlisle –grad school wants GSA to be responsible for being the contact to reserve the room - executive council decided post-meeting that there will be no reserving of the grad student lounge since no one was interested in volunteering.

V. New business

- a) Reynolda Parking Issues-Christine Carlisle – ran out of free parking passes, call campus security when you need a ride
- b) Recognition of other Graduate groups-Jennifer Kiger – a group that was not university recognized was denied access to send out using the list-serve
- c) Reynolda Insurance-Erika Klorig – fill out her short survey Reynolda students!! To hopefully remove the mandatory student health fee for next year.
- d) Proposed amendment change to the constitution
 - Caitlin Mattos and Christine Carlisle (see attached) – changing duties of social co-chairs and make things less stringent, and simplify duties of GSA chairs – vote to be held after 2 meetings
 - Jennifer Kiger - explained the changes to bylaws to not limit the terms of departmental reps if there aren't desiring replacements and add 'executive council' to clarify things
- e) Graduate and Professional Student Association - Jennifer Kiger–now have editors/contributors from each of the 7 professional schools, set-up infrastructure – who will be reps and where will it be housed – Jennifer Kiger will be the liaison to the WFUGAPS for GSA and would like to have help as well (if interested, contact her)
- f) New and urgent business (none!)

VI. Adjournment – meeting adjourned at 6:42pm! Thanks to everyone who attended!